



*714 Lebanon Road  
West Mifflin, Pennsylvania 15122-0085  
Tel (412) 464-9555 or (412) 464-9997  
Fax (412) 464-2425*

To Whom It May Concern,

If you are in need of payoff documents and/or legal title documents, we here at Legal Tax Service are happy to assist you.

Municipal lien letters and tax payoff certifications can be obtained by either making a request on your company's letterhead or by downloading the Legal Tax Service Municipal Claims Application from our website. Legal Tax Service charges \$30.00 per lien letter or tax certification. If you are in need of electronic delivery of your documents via email or fax, please include an additional \$20.00 per parcel electronic transmission fee. Typical turnaround times for searches are ten (10) business days. Please enclose a return envelope with your lien letter or tax certification request when the electronic delivery fee has not been paid. If your query is for a deed transfer, please be advised that many of our represented municipalities require a dye test and occupancy permit prior to the release of our documents. Typically, those issuing authorities report their findings directly to Legal Tax Service.

Please be advised that Legal Tax Service does not reply to emails requesting personal property tax information.

Legal Tax Service supplies the sewer and delinquent tax documents for the following municipalities:

Munhall: Total search \$120/\$30 each

Delinquent and current sewage letters  
Delinquent and current garbage letters  
Delinquent Borough property tax  
Delinquent Steel Valley School District property tax

West Mifflin: Total Search \$120/\$30 each

Delinquent and current sewage letters  
Delinquent Borough property tax  
Delinquent West Mifflin Area School District property tax  
Municipal no-lien letter

Baldwin: Total Search \$60/\$30 each

Delinquent and current sewage letters  
Delinquent Borough property tax

Legal Tax Service is looking forward to working with you!